

FFT Safety Hazard Reporting Form

We are committed to maintaining a safe work environment for all members. A safe work environment is one which is free from accidents, injuries and work-related illnesses. All employees must work together to create and maintain a safe environment for all. We are committed to strict compliance of all Federal, State and Local Laws concerning worker health and safety. Use this form to report safety issues to us and we will investigate the safety issue/complaint to determine what actions can and need to be taken. Employees are advised that it is illegal for an employer to take any action against an employee in reprisal for exercising their rights to report safety issues.

Date: _____

Employee's Name: _____

Department: _____

Phone # and/or Email: _____

Location: _____ (Building, Floor, Room #, Department, etc.)

Describe the unsafe/unsanitary building conditions or practices:

Has this issue been reported to your supervisor? Yes _____ No _____

Has this issue been entered in School Dude Online? Yes _____ No _____

**Send completed form to a building safety member, building representative, officer, or
send to the union office.**

For FFT Member Use ONLY

Resolved