

BI-WEEKLY

# FOCUS

Farmingdale Federation of  
Teachers

100 Broadhollow Rd.  
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Office Hours:

Mon.-Fri.

12:30 pm- 4:30 pm

**FFT OFFICERS:**

**President:**

Cordelia Anthony

**Vice Presidents:**

Brian Reilly

Kathleen Gaghan

Esther Hernandez-

Kramer

**Treasurer:**

Janet Dieso

**Secretary:**

Jared Duchin

**Office Administrator**

Tracie Mosher

FFT FOCUS

Edited by

Kathleen Gaghan

## Maternity/Paternity Leave Workshop

**Date:** June 6, 2024

**Location:** FFT Office

**Address:**

100 Broadhollow Rd. Suite 104  
Farmingdale, NY 11735

**Time:** 3:45 pm



Information will be provided about the types of leaves you may be entitled to take. Time will be allotted for asking questions or sharing any concerns you may have.

Individuals who plan on attending, or those who cannot attend but would like further information, should contact Brian Reilly at the FFT Office.

## **SAVE THE DATE!**

SPRING SOCIAL GATHERING

Hosted by the FFT

Friday, June 7, 2024

The Villager

306 Main Street

Farmingdale, NY 11735

FREE Appetizers and Door Prizes

Congratulations

to **Karen Joyce**

for celebrating

**10 years** as an elected

**FFT Building Rep** for

Albany Avenue.



## SUMMER REMINDERS!

- If you are taking courses over the summer, make sure you have registered on [mylearningplan.com](http://mylearningplan.com). You must get District approval at least 10 days before taking any course. New weighted courses begin on or after July 1, 2024.
- **Salary Adjustment forms** may be picked up in the Personnel or the Main Office of your building. Make sure all required coursework is completed before filling out these forms. Contact Mary Rogers in HR with any questions.
- **Notify the District and FFT Office** of any changes in address, email, phone number, or marital/family status.
- Dental and vision forms can be printed from the FFT website.

## FFT CONTRACT CORNER DID YOU KNOW?



Every FFT member has 2 official files.

Your **personnel file** is kept in the Central Office and has all of your District employment records and work related documents.

You also have a **personal file** that is kept in the main office of your building.

It is **your right and responsibility** to make sure that everything in your file is accurate.

IT'S YOUR RIGHT!



## PAYCHECK PLANNING!



Remember to start planning for the summer months ahead.

FFT members get paid on the 15th and last day of each month.

After this JUNE, the first paycheck of next school year will be on **September 15, 2024**.